		Policy No.	115
KEYSTONE OAKS SCHOOL DISTRICT		Section	PROGRAMS
Policy		Title	CAREER AND TECHNICAL EDUCATION
Guide	SCHOOLS	Adopted	<u>AUGUST 21, 1989</u>

Revised

MARCH 21, 2017; FEBRUARY 16, 1998

	POLICY NO. 115 CAREER AND TECHNICALEDUCATION		
Section 1	<u>Authority</u>		
	The Board shall provide a program of career and technical education in order to:	SC 1806, 1807 Title 22 Sec. 4.31, 12.41, 339.2	
	 Prepare students for employment as skilled workers or technicians in recognized, new and emerging occupations. 		
	2. Prepare students for enrollment in postsecondary education programs.		
	3. Assist students in choosing career pathways.		
	The Board shall ensure that all students and parents/guardians are informed of the student's rights to participate in career and technical education programs and courses and that students with disabilities enrolled in such programs are entitled to services under state and federal laws and regulations.	Title 22 Sec. 4.31 Pol. 103, 103.1, 113, 140	
	All students participating in career and technical programs sponsored or supervised by the Board shall be considered regularly enrolled in district schools and shall be subject to Board policies and district administrative regulations and rules.		

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	The Board shall support a program of career and technical education which includes District students attending Parkway West Career and Technology Center for participation in a cooperative program of career development.	SC 1807, 1841 Title 22 Sec, 4.31, 339.2
	Students and parents/guardians shall be informed that admission to career and technical education programs is accessible to regularly enrolled district students, in accordance with established criteria for attendance.	SC 1850.1 Title 22 Sec. 4.31, 12.41, 339.21
Section 2	<u>Guidelines</u>	
	Enrollment	
	Upon request, a student may be assigned to the Parkway West Career and Technology Center upon the recommendation of the school counselor and acceptance by Parkway West.	
	Students should request an application form at the High School Counseling Office. This application is to be completed and returned to the counselor who will prepare a transcript to accompany the application. When all admission procedures and final evaluations are completed, students are notified of acceptance.	
	Students shall attend the technical school for a half-day each day and spend the other half-day at the Keystone Oaks High School completing graduation requirements.	
	Students enrolled in the Parkway West program shall be required to follow the calendars of the School District and Parkway West.	
	Child Abuse Prevention Requirements	
	It shall be the responsibility of Parkway West Career and Technology Center, or any other career technical education provider to ensure federal and state child abuse reporting requirements are met and the proper certifications are being maintained.	

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References:

School Code – 24 P.S. Sec. 1106, 1212, 1801, 1806, 1807, 1808, 1809, 1841, 1842, 1847, 1850.1

State Board of Education Regulations – 22 PA Code Sec. 4.31, 4.33, 4.34, 4.35, 11.28, 12.41, 339.2, 339.13, 339.14, 339.21, 339.22, 339.29, 339.41

Child Protective Services Law – 23 Pa. C.S.A. Sec. 6301 et seq.

Board Policy – 103, 103.1, 113, 140, 806